

I, the parent / guardian, of _____, am requesting a bi-weekly progress report of my child's schoolwork. I am very interested in monitoring my child's progress this year. Your assistance with this matter will be greatly appreciated, and will help me to improve my child's educational experience.

Thank you for your help and cooperation.

Parent / Guardian Signature _____ Date _____

Bi-Weekly Progress (Secondary)

School Name _____ Phone # _____

For the week of _____ to _____

(Status or Grade)

Period	Subject	Teacher's Signature	S or U	Grade
1				
2				
3				
4				
5				
6				
7				
8				

Comments: _____
